

# Graduation September 2024 Notes for staff

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#### **Graduation Overview**

Graduation will take place on Tuesday 10 September, Wednesday 11 September and Thursday 12 September, with eight ceremonies in total (3 ceremonies on Tuesday, 3 on Wednesday and 2 on Thursday).

The locations for Graduation 2024 are as follows:

- **Pre-ceremony**: Gowning for both staff and graduates will take place in the Elizabeth Garrett Anderson Building on the Severn Campus. Ticket collection and photography for Graduates will also be in the Elizabeth Garrett Anderson Building
- **Honorary Degree and Fellowship recipients**: They will be met and hosted in the Old Palace before and after their ceremonies
- **Ceremony:** Ceremonies will be held in Worcester Cathedral, with graduates, guests and staff attending and making their own way from the Severn Campus. Staff are invited to join the ceremonies, as usual, including joining the academic procession (which will depart from the Old Palace)
- **Reception:** Receptions will be held in the Arena on the Severn Campus. A complimentary glass of fizz will be served, and staff are very welcome to attend.

Graduates, guests and staff will be encouraged to travel by foot between venues - there will be no coaches!

There will be a link to a live broadcast for each ceremony on our <u>Graduation webpage</u> for each ceremony. You can find a full schedule, detailing all the ceremony times, <u>here</u>.

### Parking

- Staff may park as usual at the St. John's and City Campus carparks. Please do not park at the at Severn campus unless you are a blue badge holder as parking spaces are being prioritised for students and their guests. There is no parking available at the Old Palace or the Cathedral, although there are several pay and display carparks nearby.
- City Campus parking [PDF]
- St John's Campus map [PDF]
- Severn Campus map [PDF]

### Robing

- Staff robes will be in the Elizabeth Garrett Anderson building (EGA G013) on the Severn Campus.
- You should enter through the main entrance of the Elizabeth Garrett Anderson building, where staff will direct you.
- You simply need to give your name to collect your pre-booked robe.
- You may return your robes to the Elizabeth Garrett Anderson building. There will also be a
  drop off point, located in the Arena Courtside room in the Arena, which is where the main
  post-ceremony reception is taking place.

#### **Tickets**

Staff who are part of the ceremony (i.e. joining the procession in your academic gown) do not need a ticket to attend a ceremony in the Cathedral or a post-ceremony reception in the Arena. All other staff who wish to attend a ceremony and/or the post-ceremony reception will require a ticket. It is important that you have spoken to your Head of School or department in advance if you wish to attend a ceremony, as seating is limited. To request a ticket to a ceremony please email rsvp@worc.ac.uk

#### In the Cathedral

If you are intending to join the academic procession, you should collect your robe from the Elizabeth Garrett Anderson building (EGA G013) at the Severn Campus and make your way to the Old Palace (The Old Palace, Deansway, Worcester, WR1 2JE). You can find a suggested walking route to the Old Palace which is similar to the route graduating students will be taking. The route will be sign posted and there will also be student ambassadors along the route.

You should aim to arrive at least half an hour before your ceremony and no later than 15 minutes before the start (there is a reminder of all ceremony times in the notes below).

The entrance to the Old Palace is directly off Deansway. Make your way into the Old Palace through the main entrance where you will be met by staff who will guide you into a waiting room. From here, staff will assemble you into order for a short procession through the grounds of the Old Palace and into the Cathedral via the west door.

Staff who have a specific role during the ceremony will remain on the platform following the procession and you will be directed where to sit.

At the end of the Ceremony, the procession will depart the Cathedral from the North door, and all staff are then welcome to return to the Severn Campus for the reception with the Graduates and their guests.

## Citation readers

Honorary Degree and Fellowship recipients will be directed to arrive at the <u>Old Palace</u> and should be met there by their citation reader. If you are a citation reader or are assisting in the hosting of a

guest, you should have already received a detailed set of instructions from Di Fisher. If you need any further information, please contact Di on <a href="mailto:d.fisher@worc.ac.uk">d.fisher@worc.ac.uk</a>

## Watching the live stream

The live stream for all ceremonies will be linked from our **Graduation webpages**.

There is no cost to access the live stream, and you can access it from any device with an internet connection. It will be available on our website for two weeks after the graduation ceremonies.

# Joining the reception

The post-ceremony celebrations will take the form of hour-long receptions in the Arena at the Severn Campus. Graduates, guests and staff are invited to come together at these events.

## **Graduation Schedule (including reception timings)**

## Assistance on the day

If you have a question or need assistance during graduation, please report to the Elizabeth Garrett Anderson main reception. The reception desk will open at 7am till 7pm. Event Staff will be stationed in the building throughout the day.

#### Find out more

You can read more about the arrangements for graduation on our dedicated webpages:

#### **Graduation Day Information**

You can also follow Graduation throughout the week on social media. We will be posting lots of stories, pictures, interviews and updates every day. Follow us using **#WorcGrad** 

Please stay in touch and share your content with us!